

# CORPORATION OF THE MUNICIPALITY OF CALVIN

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September 3, 2020

## NOTICE OF REGULAR MEETING

To: Mayor and Council

The Regular Meeting of Council will be held **electronically** at 7 p.m. on Tuesday September 8, 2020.

If you are unable to be in attendance it is greatly appreciated that you notify the undersigned in advance.

Thank you.

Best regards;

Cindy Pigeau  
Clerk-Treasurer



C)	Russell, Christie, LLP – Barristers & Solicitors	Municipal Tax Sales and Limitation Periods	
D)	Ontario Tourism Innovation Lab – Northwest Ontario	Northwest Ontario “Spark” Mentorships & Grants Program	
E)	North Bay Mattawa Conservation Authority	North Bay Mattawa Conservation Authority Program Update	
F)	Ministry of Health	Rules for Areas Under Stage 3 Made Under Reopening Ontario Act, 2020 – Guidance Chart	
G)	Town of Mattawa	MBEDC Surplus Funds	
H)	Ministry of Natural Resources and Forestry	Inspection of MNRF-Approved Prescribed Burn Plan for Slash Pile Burning Nipissing Forest	
<b>8.</b>	<b>INFORMATION LETTERS AVAILABLE</b>	None	
<b>9.</b>	<b>OLD AND NEW BUSINESS</b>		
<b>10.</b>	<b>ACCOUNTS APPROVAL REPORT</b>		
<b>11.</b>	<b>CLOSED PORTION</b>	As per Section 239 (2) labour relations or employee Negotiations (RE: Student Landfill Position)	
<b>12.</b>	<b>BUSINESS ARISING FROM CLOSED SESSION</b>	C2020-17	Adopt Minutes of Last Closed Portion Held on Tuesday, July 14, 2020
		C2020-18	Re: Directives to Staff Regarding Student Landfill Position
		C2020-19	Adjourn Closed Portion
<b>13.</b>	<b>NOTICE OF MOTION</b>		
<b>14.</b>	<b>ADJOURNMENT</b>		

## MUNICIPALITY OF CALVIN REPORT TO COUNCIL

REPORT DATE: CW 09-03-20

PREPARED BY: Roads Superintendent – Chris Whalley

SUBJECT: Roads Report – Roads Department

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### Council Report;

1. Finished back blading grass at most intersections to improve site visibility.
2. I'm looking into the possibility of getting a brush cutter for the quick attachment on the front of our backhoe. With this, we would be able to do our own roadside grass cutting and mechanical brushing.
3. Removed tires and brake drum assembly on 76-05. Cleaned brake shoes, cams and rollers and inspect brakes. Installed 1 new tailgate lock, and 1 steering bar. Cleaned and painted truck frame black. Cleaned and painted truck rims white. Removed and installed 4 new 11x22.5 tires on, checked over truck in preparation for annual vehicle inspections.
4. Removed tires and brake drum assembly on 76-15. Cleaned brake shoes, cams and rollers and inspect brakes. Install 2 new brake chambers and 1 flex airline on rear axle. Cleaned and painted truck frame black. Cleaned and painted truck rims white, checked over truck in preparation for annual vehicle inspections.
5. We received delivery of D-4 Cat dozer Monday Aug 17 at the landfill site. We spent 3 days pushing fill, brush and debris, hauled in from our annual ditching project.
6. Aug 18<sup>th</sup> Roads crew completed COVID-19 re-opening certification, and printed copy of certificate for Municipal file.
7. Aug 18<sup>th</sup> Graded Graham road as per NBMCA and sent invoice, as per annual request.
8. Roads dept. hauled in 12 loads of crushed B gravel to Landfill site as per Landfill Superintendent
9. Aug 20<sup>th</sup> a beaver dam broke throughout the night on Boundary road near the pipeline and washed a large hole under the hard surface and beside the 600mm cross culvert. We caved in the top of the road surface with backhoe and filled in the hole with A gravel, compacted, and top with cold mix.
10. I contacted Bell to quote us on re-locating the Bell pole at the Fire Truck Ramp near the Whalley Bridge, Pole #B2-21 ticket # 2003700. I meet with the Bell engineer Aug 24<sup>th</sup> on site. There will be no charge from Bell to re-locate the pole out of the center

of the Ramp to a safe location next to the bridge abutment. This is a courtesy from Bell, as we all try to work together.

11. Aug 21<sup>st</sup> we installed a new replacement cross culvert (1200mm x 14 meters) at the intersection of Peddlers Dr and Mt Pleasant Rd. as per our annual work schedule, NBMCA work permit, and sediment control plan.
12. Aug 24<sup>th</sup> we Painted the white Railway Crossing Stop lines and X in accordance to the (Regional Transportation District) RTD Section 9 Figure C1-5 at the Rail Crossing on Boundary rd.
13. We hauled 19 loads of 5/8' A gravel into the Sand Dome, and pushed it up on one side for winter sanding during ice storms. We expect to start our winter sand stock pile soon.
14. Aug 31<sup>st</sup> we brought both truck in to Groulx Garage for their annual vehicle certification, now complete.
15. I've booked our 2000hr service to be done on our backhoe by Brant Tractor who now own John Deere. This includes all fluid and filter changes. There is also a problem with the left stabilizer leg seeping down. We will trouble shot the problem when their mechanic comes to do the service.
16. I patrolled Stewarts Rd as per verbal complaint from residence of culvert failing and ditching needed. I viewed the first culvert south from Homestead Rd. I found the culvert to be in poor to fair condition, but sufficient in doing its job. No need to replace at this time. The ditching is 3ft to 4ft deep and draining well. No ditching needed at this time. I also noticed that someone has sprayed the side of the road with a Herbicide or similar product to kill vegetation, from approximately ½ way down Stewarts Rd, all the way down to the old bridge, on both sides of the road. I don't know who did this but it wasn't the Municipality or Hydro. No spraying of chemicals has been allowed in Municipality of Calvin.
17. We are currently trouble shooting the high oil temperature problem with 76-05 Cummins engine. We have removed the engine oil cooler, and at this time repair is not complete.

Chris Whalley  
Roads Superintendent  
Municipality of Calvin

  
CINDY PIGEAU  
Clerk-Treasurer

Municipality of Calvin Fire department monthly report

Report Date: August, 2020

Originator: Dean Maxwell-Fire Chief

Responded Alarm's

Aug,10,20/ Smoke @ Peaceful lane tree on hydro line.

Meeting nights/Training

Aug,6,20/ Meeting night: Run portable pumps @ Whalley bridge .

Aug,11,20/ Meeting night: Review neck collar/Back boarding.

Aug,20,20/ Meeting night: Truck checks/ Change hose lay on pumper .

Aug,27,20/ Meeting night: Back boarding for MVC/ Run power units.

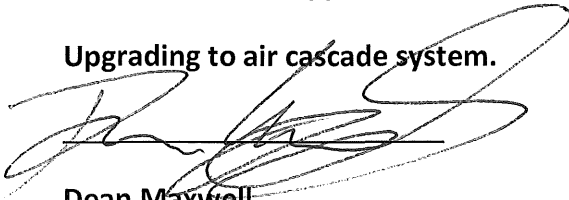
Fleet Stauts report

Aug,21,20 Trucks passed there pump testing.

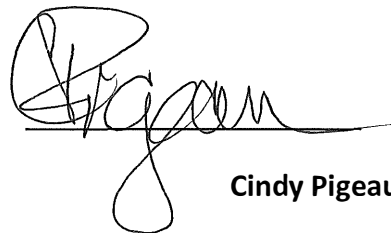
Chief's report

Calvin firefighter appreciation Sept,19,20.

Upgrading to air cascade system.



Dean Maxwell



Cindy Pigeau

**MUNICIPALITY OF CALVIN**  
**REPORT TO COUNCIL**  
**Recreation, Cemetery, Landfill JG2020-13**

REPORT DATE: 03/09/2020  
PREPARED BY: Jacob Grove; Landfill, Cemetery, Recreation Superintendent  
Municipal Enforcement Officer  
SUBJECT: Council Report

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**Recreation**

The Playground and rink building outhouses have been reopened and are being sanitized weekly.

The insulation and vapor barrier passed inspection and the drywall has been hung in the side entrance.

The ballfield is booked for an event September 5<sup>th</sup>.

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**Landfill**

A load of tire has been sent out and another is scheduled to be sent out September 8<sup>th</sup>.

The fridges were shipped out to have the Freon remove off site at the scrap yard, as the previous supplier who did it on-site is no longer available.

Work done at the tipping edge by Roads department while they had the bulldozer. Gravel was added to fix soft area near the edge.

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**Cemetery**

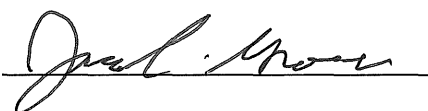
There was one full burial in the month of August and one cremation burial scheduled for Saturday September 12<sup>th</sup>.

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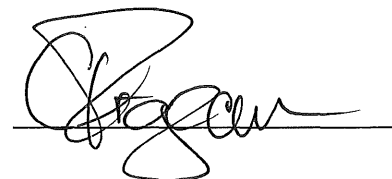
**Municipal Enforcement**

No new cases this month

Respectfully submitted;



Jacob Grove  
Landfill, Cemetery, Recreation Superintendent  
Municipal Enforcement Officer  
Municipality of Calvin



Cindy Pigeau  
Clerk - Treasurer  
Municipality of Calvin



## MUNICIPALITY OF CALVIN

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### BUILDING REPORT

**MONTH: August, 2020**

1. NUMBER OF PERMITS ISSUED	5
2. TOTAL MONTHLY VALUE	\$143,500
3. TOTAL FEES COLLECTED	\$880
4. TOTAL BUILDING VALUE TO DATE	\$635,100
5. TOTAL FEES COLLECTED TO DATE	\$4,285

#### COMMENTS:

Permit:	Type:	Value:	Fee:
18-2020	Alterations & Improvements	\$1,000	\$0
19-2020	New Modular Home	\$125,000	\$520
20-2020	Wood shed	\$3,500	\$130
21-2020	Alterations & Improvements	\$10,000	\$100
22-2020	Sleep Camp	\$4,000	\$130

Permit 16-2020 cancelled and re- issued as 19-2020

SHANE CONRAD  
CHIEF BUILDING OFFICIAL



CORPORATION OF THE MUNICIPALITY OF CALVIN  
MINUTES OF THE REGULAR COUNCIL MEETING TUESDAY, AUGUST 25, 2020

The regular meeting of Council was held this date by Zoom electronic meetings (due to Covid-19 pandemic). Present were Mayor Ian Pennell, Deputy Mayor Sandy Cross, Coun Dan Maxwell, Coun Heather Olmstead, Coun Dean Grant and Clerk-Treasurer, Cindy Pigeau.

Regrets: 0                      Guests: 1

The meeting was called to order at 7:00 p.m. by Mayor Pennell

PECUNIARY/CONFLICT OF INTEREST:                      None

PRESENTATIONS/DELEGATIONS:                      None

2020-280                      MINUTES OF REGULAR COUNCIL MEETING

Moved by Coun Grant and seconded by Coun Maxwell that the Minutes of the regular meeting of Council held on Tuesday, August 11, 2020 be hereby adopted and signed as circulated.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Grant	Yea
Mayor Pennell	Yea

Carried

2020-263                      BY-LAW 2020-018- BEING A BY-LAW TO ADOPT A POLICY FOR THE COVID 19 MUNICIPAL OPERATIONS AND SERVICES RE-OPENING PLAN

By-law No. 2020-017 being a By-Law to adopt a policy for the Covid 19 Municipal Operations and Services Re-Opening Plan. This By-law received the 3<sup>rd</sup> and final reading on Tuesday, August 25, 2020 and finally passed before an open Council on this date.

Third and Final Reading

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Grant	Yea
Mayor Pennell	Yea

Carried

2020-281                      IN-CAMERA MATERIAL – TIMELINES TO RECEIVE INFORMATION

Moved by Coun Olmstead and seconded by Coun Maxwell that WHEREAS the proposed change, as per the DRAFT AMENDMENT presented at the August 11, 2020 regular council meeting, to clause 5.10 Agenda – In – Camera – material is the following: All In-Camera material will be circulated to members of Council and/or Committee Members no earlier than 3 hours before the start of the regular meeting that the In-Camera meeting takes place, whether Members are participating physically or electronically. The In-Camera material will be provided electronically with the appropriate precautions in place to protect the confidential nature of the information being provided to Members; IT IS REQUESTED that Council consider the following changes to

said clause: All In-Camera material will be circulated to members of Council and/or Committee Members a minimum of 4 hours but preferably 24 hours before the start of the regular meeting that the In-Camera meeting takes place, whether Members are participating physically or electronically. The In-Camera material will be provided electronically with the appropriate precautions in place to protect the confidential nature of the information being provided to Members; THEREFORE BE IT RESOLVED Council approves of the requested change and that it replace the proposed change to clause 5.10 in the DRAFT AMENDMENT presented at the August 11, 2020 regular council meeting.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Grant	Yea
Mayor Pennell	Yea
Carried	

2020-282 BY-LAW 2020-019 BEING A BY-LAW TO AMEND BY-LAW 2008-008 AND BY-LAW 2020-008 WHICH ARE BY-LAWS TO GOVERN AND REGULATE THE MEETINGS AND PROCEEDINGS OF COUNCIL AND COMMITTEES OF THE CORPORATION OF THE MUNICIPALITY OF CALVIN AND COMMONLY CALLED "THE PROCEDURAL BY-LAW".

By-law No. 2020-019 being a By-Law to Amend By-Law 2008-008 and By-Law 2020-008 which are By-Laws to Govern and Regulate the Meetings and Proceedings of Council and Committees of the Corporation of the Municipality of Calvin and Commonly Called "The Procedural By-Law". This By-law received the 1<sup>st</sup> and 2<sup>nd</sup> reading on Tuesday, August 25, 2020 and will come before Council for 3<sup>rd</sup> and final reading on Tuesday, September 8, 2020.

Recorded Vote as per Electronic Meeting Best Practices

First Reading

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Grant	Yea
Mayor Pennell	Yea
Carried	

Recorded Vote as per Electronic Meeting Best Practices

Second Reading

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Grant	Yea
Mayor Pennell	Yea
Carried	

2020-283 BY-LAW 2020-020 BEING A BY-LAW TO ADOPT A POLICY OUTLINING THE TERMS AND CONDITIONS AND FEES FOR THE RENTAL OF THE CALVIN COMMUNITY CENTRE AND ITS EQUIPMENT. (Commonly Known as the Hall Rental and Equipment Use Policy)

By-law No. 2020-020 being a By-Law to Adopt a Policy Outlining the Terms and Conditions and Fees for the Rental of the Calvin Community Centre and Its Equipment (Commonly Known as the Hall Rental and Equipment Use Policy). This By-law received the 1<sup>st</sup> and 2<sup>nd</sup> reading on Tuesday, August 25, 2020 and

will come before Council for 3<sup>rd</sup> and final reading on Tuesday, September 8, 2020.

Recorded Vote as per Electronic Meeting Best Practices

First Reading

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Grant	Yea
Mayor Pennell	Yea

Carried

Recorded Vote as per Electronic Meeting Best Practices

Second Reading

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Grant	Yea
Mayor Pennell	Yea

Carried

2020-284        REDUCTION IN SPEED LIMIT ON PEDDLERS DR. SPECIFICALLY AROUND WHALLEY BRIDGE  
Moved by Coun Cross and seconded by Coun Grant that WHEREAS the combination of pedestrians, a sharp turn in the road and a single lane bridge in the area around the “Whalley Bridge” on Peddlers Drive, this makes for an extremely dangerous section of Peddlers Drive; THEREFORE BE IT RESOLVED due to concerns brought forth from residents that live on Peddlers Drive, specifically at the “Whalley Bridge”, Council would like to explore the options available to reduce the speed limit in this area of Peddlers Drive from 80km/hr to 60km/hr, including the appropriate signage required.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross	Nay
Councillor Maxwell	Nay
Councillor Olmstead	Yea
Councillor Grant	Yea
Mayor Pennell	Nay

Defeated

2020-285        COMMITMENT OF 20% OF PUBLIC SECTOR DIGEST PROPOSAL IN 2021 BUDGET FOR  
AMP COMPLIANCE WITH O.REG 588

Moved by Coun Grant and seconded by Coun Cross that the Council of the Municipality of Calvin hereby commits to 20% (\$14,100) of the total cost of the O. Reg 588 Compliant AMP Proposal from Public Sector Digest from its 2021 budget to meet the deadline outlined in O. Reg 588 for Asset Management for 2021.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Grant	Yea
Mayor Pennell	Yea

Carried

2020-286 SUPPORT FOR PAPINEAU-CAMERON CHANGES TO PROPOSED OFFICIAL PLAN  
Moved by Coun Olmstead and seconded by Coun Maxwell that Council supports the Papineau-Cameron changes to the proposed Official Plan indicated in Appendix A.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross Yea  
Councillor Maxwell Yea  
Councillor Olmstead Yea  
Councillor Grant Yea  
Mayor Pennell Yea  
Carried

2020-287 DISBURSEMENTS

Moved by Coun Cross and seconded by Coun Grant that the disbursements dated August 20, 2020 in the amount of \$40,872.40 and August 25, 2020 in the amount of \$ 8,451.30 be hereby authorized and passed for payment.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross Yea  
Councillor Maxwell Yea  
Councillor Olmstead Yea  
Councillor Grant Yea  
Mayor Pennell Yea  
Carried

2020-288 ADJOURNMENT

Moved by Coun Maxwell and seconded by Coun Olmstead that this regular meeting of Council now be adjourned at 8:35 p.m.

Carried

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross Yea  
Councillor Maxwell Yea  
Councillor Olmstead Yea  
Councillor Grant Yea  
Mayor Pennell Yea  
Carried

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Mayor

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Clerk

**MUNICIPALITY OF CALVIN**  
**2020CT33 REPORT TO COUNCIL**

REPORT DATE: **September 4, 2020**  
ORIGINATOR: **Cindy Pigeau – Clerk-Treasurer**  
SUBJECT: **Emergency Control Group Meeting Summary – August 26, 2020**

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The Emergency Control Group met electronically on Wednesday, August 26, 2020 by Zoom.

In regards to Key Legislation, we are still in Stage 3 of Phase 2 of the Provincial Re-Opening Plan. At this time the orders associated with the Re-Opening Ontario Act will be in place until September 22, 2020 with the exception of the Education Sector order that will end on August 31, 2020 and the Limitation period order that will end and suspended time periods will resume running on September 14, 2020.

The Emergency Response Plan is in the process of being amended to include pandemic situations. A first DRAFT has been reviewed by the Emergency Control Group. Once a final DRAFT has been created a copy of the revised plan will be brought forth to Council for approval.

The Municipal State of Emergency still remains in effect.

Respectfully submitted;  
Cindy Pigeau  
Clerk-Treasurer

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NO. 2020-019

BEING A BY-LAW TO AMEND BY-LAW 2008-008 AND BY-LAW 2020-008 WHICH ARE BY-LAWS TO GOVERN AND REGULATE THE MEETINGS AND PROCEEDINGS OF COUNCIL AND COMMITTEES OF THE CORPORATION OF THE MUNICIPALITY OF CALVIN AND COMMONLY CALLED "THE PROCEDURAL BY-LAW".

WHEREAS pursuant to the *Municipal Act*, 2001 c.25, Section 238(2) as amended, every municipality and local board shall pass a Procedural By-law governing the calling, place and proceedings of meetings, including Regular, Special, Committee or other Meetings of a Council;

AND WHEREAS the Council of the Corporation of the Municipality of Calvin deems it advisable to amend the current By-Law and enact such amended By-Law to govern the proceedings of Council, the conduct of its Members and the calling and place of meetings;

BE IT ENACTED as a By-law of the Corporation of the Municipality of Calvin as follows:

1. That Definitions of the Amendment to the Procedural By-Law No. 2020-008 the following definition shall be amended as follows;
  - 1.4 "CHAIR" shall mean the person presiding at the Meeting whether it be the Mayor or any other Member; The Chair will preside over council meetings so that its business can be carried out efficiently and effectively whether the meeting is held in person or electronically;
  - 1.5 "CLERK" means the Clerk-Treasurer of the Corporation or his/her delegate; The clerk will record, without note or comment, all resolutions, decisions and other proceedings of the council and if required by any member present at a vote, to record the name and vote of every member voting on any matter or question whether the meeting is held in person or electronically;
  - 1.31 "ELECTRONIC MEETING" means a Meeting where any Member is not physically present but participates via electronic means of communication. Such Member does count for Quorum. The Member participating electronically can vote. The Member participating electronically may participate in a Closed Meeting;
  - 1.32 "HYBRID MEETING" means a meeting where participants, including members of the public, are a combination of in-person and electronic.
2. That the clauses note below of the Procedural By-Law No. 2008-008 shall be amended as follows:

- 1.27 “QUORUM” means the minimum number of members who must be present, either physically or electronically, for business to be legally transacted and in the case of the Municipality of Calvin shall be three (3) members;
- 2.8 **Meetings – location – Council Chambers - exception**  
All meetings of Council, Standing Committees and Advisory Committees shall take place in the Calvin Community Centre at 1355 Peddlers Dr., by authorized electronic means or as otherwise designated by Council of the Chair of a Committee.
- 2.9 **Use of Audio – Video Equipment**  
The Municipality will use audio and video recording equipment during Meetings for the purpose of Live Streaming meetings to the approved platform for increased transparency to the public. Any and all audio/video recordings recorded other than by the Municipality shall not, under any circumstances, be deemed to be official records.
- 3.2 **Duty of Mayor**  
It is the duty of the Mayor to preside at all meetings of Council, whether they are in person, electronic or a hybrid, and in addition to the requirements in the Municipal Act shall be responsible.....
- 3.5 **Duty of Clerk**  
It is the duty of the Clerk to attend all Council meetings, whether they are in person, electronic or a hybrid, .....
- 11) The Clerk shall, in consultation with the Chair, determine the appropriate technology to provide for electronic means of participation in each Meeting, provided that it allows for the following to occur simultaneously:
- a) each person may hear any person authorized to speak,
  - b) each participant entitled to speak may indicate to the Chair that they desire to speak and,
  - c) provided for public access
- 5.10 **Agenda – In – Camera – material**  
All In-Camera material will be circulated to members of Council and/or Committee Members a minimum of 4 hours but preferably 24 hours before the start of the regular meeting that the In-Camera meeting takes place, whether Members are participating physically or electronically. The In-Camera material will be provided electronically with the appropriate precautions in place to protect the confidential nature of the information being provided to Members.
- 5.11 **Agenda – In Camera – not sent electronically**  
This clause is repealed and no longer in use.
- 14.17 **Electronic Voting**  
The Chair will enact such rules as may be necessary to provide for the conduct of voting in a meeting held in whole or part through electronic means.

This By-law shall come into full force and effect upon the date of the passing thereof.

Read a first time this \_\_\_\_ day of \_\_\_\_\_ 2020.

Read a second time this \_\_\_\_\_ day of \_\_\_\_\_ 2020.

Read a third time and finally passed in open council this \_\_\_\_\_ day of \_\_\_\_\_ 2020.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK



**By-Law #2020-020**

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NO. 2020-020

BEING A BY-LAW TO ADOPT A POLICY OUTLINING THE TERMS AND CONDITIONS AND FEES FOR THE RENTAL OF THE CALVIN COMMUNITY CENTRE AND ITS EQUIPMENT. (Commonly Known as the Hall Rental and Equipment Use Policy)

WHEREAS the Municipal Act 2001, c.25 Section 10 provides for Broad Authority for single tier municipalities

AND WHEREAS the Council for the Corporation of the Municipality of Calvin deems it desirable to establish the following; Conditions of Rental, Rental Fees and Rental Agreement, Hall Key Agreement for use of the Calvin Community Centre;

NOW THEREFORE the Council of the Corporation of the Municipality of Calvin enacts as follows:

1. That the "Calvin Community Centre Hall Rental and Equipment Use Policy" shall become part and parcel of this by-law as Schedule "A" attached;
2. That the "Hall Rental Fees" outlining the set fees for different types of use shall become part and parcel of this by-law as Schedule "B" attached;
3. That the "Community Centre Rental Agreement" and "Key Agreement" shall become part and parcel of this by-law as Schedule "C" and Schedule "D" attached;
4. That the "Checklist #1 for Hall Bookings" shall become part and parcel of this by-law as Schedule "E" attached;
5. That the "Checklist #2 Hall Rental Responsibilities to be Explained to Renter at Key Pickup" shall become part and parcel of this by-law as Schedule "F" attached;
6. That the "Checklist #3 Hall Checklist After Event" shall become part and parcel of this by-law as Schedule "G" attached;
7. That the "Conditions of Using Calvin Community Centre Equipment" shall become part and parcel of this by-law as Schedule "H" attached;
8. That the "Attention Hall Renters (to be posted in Hall)" shall become part and parcel of this by-law as Schedule "I" attached;
9. This By-law shall come into full force and effect upon the date of the passing thereof.
10. All previous versions of By-laws pertaining to the rental of the Hall, rental fees or use of equipment are hereby repealed.

READ A FIRST AND SECOND TIME BEFORE AN OPEN COUNCIL THIS 25<sup>th</sup> DAY OF August, 2020.

READ A THIRD TIME AND FINALLY PASSED BEFORE AN OPEN COUNCIL THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2020.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK

Corporation of the Municipality of Calvin  
Calvin Community Centre  
Hall Rental & Equipment Use Policy

**POLICY**

1. INTRODUCTION

The Corporation of the Municipality of Calvin owns and operates the Calvin Community Centre and the Equipment located at this facility. Hall rental and equipment usage at the Calvin Community Centre shall be governed by this Hall Rental & Equipment Use Policy.  
Amendments to this policy may be made from time to time with authorization of Council.

2. HALL CAPACITY

Calculated using Table 3.1.17.1 of the 2006 Ontario Building Code

- a) Maximum capacity of the premises for events with non fixed seating and tables, including all events serving food and/or alcoholic beverages is 131 persons.
- b) Maximum capacity of the premises for events with non-fixed seats only, no tables and no service of food or alcoholic beverages is 192 persons.
- c) Maximum capacity of the premises for an exhibition hall (such as a vendor outlet or yard or garage sale) is 52 persons.
- d) Maximum capacity of the premises for events with non fixed seating, with tables and with no service of food or alcoholic beverages is 152 persons.

3. GENERAL RULES

- a) Rental of the Hall includes use of the TV system. The municipality must be notified at time of booking that the TV system will be required. Provision of any other sound system is the responsibility of the Renter.
- b) No Smoking is permitted in the Hall or the entrances.
- c) No candles or open flame decorations are permitted.
- d) No nails, screws, staples or scotch tape should be used to affix decorations to the walls or tables.
- e) No overnight camping is permitted anywhere on municipal property.
- f) No overnight use of the Hall is permitted with the exception of use as an Emergency Response Centre.
- g) All events must be completed by 1 am. Clean up may take place after the event and the Hall and the grounds must be vacated by 2:30 am. (Clean up may be permitted before NOON the next morning with prior authorization).
- h) Decorating of the Hall the day before the event must be completed during municipal office hours (before 4 pm) otherwise an additional fee shall apply. Decorating may take place the morning or afternoon on the day of the event at no additional charge (eg. for weddings, dances).
- i) Half day rentals typically mean 4 (four) hours (e.g. 8 am – Noon; Noon – 4 pm; 4 pm – 8 pm).
- j) Full day rentals typically mean over 4 hours and up to 8 hours (e.g. 8 am – 4 pm; 5 pm – 1 am)

**By-Law #2020-020**

k) Partial day rentals typically means up to 3 hours per session or up to 3 hours over the period of one week.

**4. EVENTS SERVING ALCOHOL**

- a) The Municipality of Calvin Municipal Alcohol Policy must be followed. Please see separate document provided.
- b) A copy of the Special Occasion Permit (SOP) is required for all liquor related events and must be submitted to the municipal office prior to the event.
- c) The SOP must be posted on site at all times during the event.
- d) No alcohol is permitted outside of the building except for specifically licensed outdoor events within confined areas.
- e) All alcohol must be removed from the Hall immediately after the event.
- f) Alcohol related events must adhere to the rules of the Alcohol and Gaming Commission of Ontario.
- g) Alcohol related events must provide security (door and floor monitors) and utilize bartenders with their Smart Serve Ontario number. Names and Smart Serve Ontario numbers of those working at the event must be provided to the Municipal office, along with the SOP, prior to a key being issued.

**5. INSURANCE**

- a) The Renter is responsible for providing Liability insurance required for all private events. Proof of insurance must be provided to the municipal office prior to the event and before a Hall key can be issued. Contact your insurer for details on acquiring this coverage
- b) The Renter is responsible for providing Party Alcohol Liability (PAL) insurance for all events where alcohol is served. Proof of insurance must be provided to the municipal office prior to the event and before a Hall key can be issued. Contact your insurer for details on acquiring this coverage.

**6. BOOKING DEPOSIT**

- a) At time of booking, a 50% booking deposit is required to guarantee your booking for all events.
- b) The booking deposit is non-refundable unless cancellation is made at least 72 hours prior to the scheduled event.
- c) Full payment is required, along with any required DAMAGE DEPOSIT (see below) before a key to the Hall will be issued.
- d) Should the kitchen be required the day or evening before for preparation, an additional fee shall apply.

**7. DAMAGE DEPOSIT**

- a) Required for all FULL DAY EVENTS only.
- b) Must be deposited with the municipal office in CASH only before Hall key can be issued.
- c) Refundable upon key return, between Noon and 4 pm the first business day following the event, after Hall inspection providing no damage to facilities or equipment

**By-Law #2020-020**

has occurred during the event. (Normal wear and tear accepted).

8. HALL KEYS

- a) Keys to the Hall are to be picked up the last business day prior to the event during regular municipal office hours (8:30 am – 4:00 pm)
- b) All copies of required Special Occasion Permits, proof of insurance and names of those working at the event, along with their Smart Serve Ontario numbers (if required for event) and Food Handling Certificates must be provided to the office before a hall key can be issued.
- c) Keys must be returned to the municipal office between NOON and 4:00 pm on the first business day following the event to allow staff time to check the facility, check all equipment. Deposits will not be refunded until staff has completed this check.
- d) Any damage that occurs is the responsibility of the individual whose signature appears on the Rental Agreement.

**PLEASE NOTE: The Municipality of Calvin is not responsible for providing personal protective equipment in the event of a pandemic and will not be held responsible if provincial and North Bay Parry Sound District Health Unit (NBPSDHU) regulations associated with a pandemic are not followed by the attendees of the event.**

**MUNICIPALITY OF CALVIN**  
**HALL RENTAL FEES**

**HALF DAY**

*(Additional fee if kitchen is required)*

Showers/Luncheons/Meetings/Seminars.....\$75

**FULL DAY**

*(Additional fee if kitchen is required)*

Events with No Alcohol.....\$150  
*(plus damage deposit)*

Meetings/Seminars/Courses/Lectures/Business Functions.....\$150  
*(plus damage deposit)*

Events with Alcohol.....\$225  
*(plus damage deposit)*

**PARTIAL DAY**

*(Additional fee if kitchen is required)*

Seminars/Workshops/Lectures/Meetings  
Religious or Memorial Services .....\$45  
*( under 3hrs per session or under 3hrs over the period of one week)*

**NO CHARGE EVENTS**

*(Donations gratefully accepted)*

Funeral Luncheon (*Calvin residents only*).....\$FREE

Meetings of Organized Community Groups or Charitable Organizations....\$FREE

Non-Alcohol Low Risk Events for the Betterment of the Community in \$FREE  
General, which are Listed on the Attached List of Insured Low Risk  
Events or Approved at the Discretion of Council"

**ADDITIONAL FEES**

Use of kitchen during event.....\$75

Additional use of kitchen the evening or day before the event.....\$75  
*(Hall must be vacated by 10 pm if using kitchen the evening before the event)*

*Use of kitchen means - use for food preparation and clean up; or use of dishes and dishwashing; or use of stoves and cooking utensils; or a combination of any or all of these. (Leaving food, which has been prepared off premises, in the fridge or on the counter at the Hall; or using paper plates and plastic cutlery does not require a fee for kitchen use.)*

Decorating or set up of Hall after 4 pm the evening before the event.....\$75  
*(Hall must be vacated by 10 pm if decorating the evening before the event)*

**Damage Deposit**

*Required for all FULL DAY events only. Must be paid in cash before key can be issued.*

*Refundable upon key return after hall inspection--(normal wear and tear excepted)*

a) Full day no alcohol.....\$150 cash

b) Full day with alcohol.....\$225 cash

**Long term usage of the Hall can be negotiated with the Municipal Office.**

**MUNICIPALITY OF CALVIN**  
**COMMUNITY CENTRE (HALL)**  
**RENTAL AGREEMENT**

OFFICE USE

NAME: \_\_\_\_\_ ORGANIZATION: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

DATE OF EVENT: \_\_\_\_\_ TYPE OF EVENT: \_\_\_\_\_

TIME OF EVENT: \_\_\_\_\_

TV SYSTEM REQUIRED \_\_\_\_\_  
(Y/N)

ADDITIONAL USE OF KITCHEN EVENING BEFORE \_\_\_\_\_ PAID: \_\_\_\_\_ (amount)  
(Y/N)

USE OF KITCHEN DURNING EVENT \_\_\_\_\_ PAID: \_\_\_\_\_ (amount)  
(Y/N)

HALL DECORATING REQUIRED EVENING BEFORE \_\_\_\_\_ PAID: \_\_\_\_\_ (amount)  
(Y/N)

LIABILITY INSURANCE POLICY NUMBER: \_\_\_\_\_

PAL INSURANCE POLICY NUMBER: \_\_\_\_\_

SPECIAL OCCASION PERMIT NUMBER: \_\_\_\_\_

SMARTSERVE ONTARIO NAMES/NUMBERS: \_\_\_\_\_  
(alcohol related events only)

DOOR AND FLOOR MONITORS/NAMES \_\_\_\_\_  
(alcohol related events only)

FOOD HANDLERS CERTIFICATES: \_\_\_\_\_

BOOKING DEPOSIT PAID: \_\_\_\_\_ (amount) all events

RENTAL FEE PAID: \_\_\_\_\_ (amount) all events

DAMAGE DEPOSIT PAID: \_\_\_\_\_ (amount) Full Day events only

**I, \_\_\_\_\_ have read and fully understand the  
Calvin Community Centre (Hall) Policy**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**KEY AGREEMENT**

I, \_\_\_\_\_ have been made aware that should this key be lost or stolen, there is a cost of \$180.00 to re-key the locks and cut new keys and that this cost is to be paid by myself, or my organization. This key is to be returned to the municipal office the first business day after my event or, in the case of long term use, within 7 days upon request.

DATE OF ISSUE	ORGANIZATION	AUTHORIZED PERSON	KEY#
_____	_____	_____	_____
ISSUED BY	DATE ISSUED	DATE KEY RETURNED	INITIAL
_____	_____	_____	_____

**CHECKLIST #1**  
**FOR HALL BOOKINGS**

Renters Name: \_\_\_\_\_ Address: \_\_\_\_\_  
 Phone: \_\_\_\_\_

- What type of event \_\_\_\_\_ \$Amount: \_\_\_\_\_
- Date of event \_\_\_\_\_
- 50% deposit required to secure booking \$Amount \_\_\_\_\_
- Will you be using the hall prior to the event to prepare (time, extra cost; decorating of hall must be during office hours (before 4pm) or on the day of event or additional fees will apply) Yes No
- Will you be using the kitchen (extra cost) Yes No \$Amount \_\_\_\_\_
- Will there be alcohol at your event (PAL needed, SOP and Smart Servers and Door/Floor monitor required with names and Smart Serve Ontario numbers) Yes No
- You will be responsible for providing Liability insurance. (non alcohol events)
- TV system in hall included. Will you be using the TV system Yes No
- No overnight camping is permitted anywhere on municipal property.
- Damage deposit for full day events (cash only) Yes No \$Amount \_\_\_\_\_
- Do you have the appropriate people who have their Food Handling Certificates Yes No
- Maximum capacity, Non fixed seating w/tables serving food and/or alcohol 131; Non fixed seating w/ no tables no food or alcohol 192; Exhibition Hall (e.g. Yard or garage sale) 52; Non fixed seating w/ tables and no food or alcohol service 152.
- Do you have special needs (accessibility). Yes No Details \_\_\_\_\_
- Key for hall may be picked up during business hours 8:30-4:00pm. Before a key will be issued you will need to provide **Full Payment and Damage Deposit if required along with copies of the following:**

With Alcohol:      Liability insurance  
                                  Special Occasion Permit (SOP)  
                                  Party Alcohol Liability Insurance (PAL)  
                                  Names of Smart Server/s & numbers  
                                  Names of door/floor monitor/s

- In case of cancellation 72 hours notice is required for full refund of booking deposit.

Fees Due      50%Booking Deposit \$ \_\_\_\_\_      Rec'd Yes No \_\_\_\_\_  
Date Rec'd

Balance of Rental Fee \$ \_\_\_\_\_

Damage Deposit      \$ \_\_\_\_\_

(if applicable for full day events only)

**TOTAL AMOUNT** \$ \_\_\_\_\_

Booking done by: \_\_\_\_\_

Date: \_\_\_\_\_

**PLEASE NOTE: The Municipality of Calvin is not responsible for providing personal protective equipment in the event of a pandemic and will not be held responsible if provincial and NBPSDHU regulations associated with a pandemic are not followed by the attendees of the event.**

CHECKLIST #2

HALL RENTAL RESPONSIBILITIES  
TO BE EXPLAINED TO RENTER AT KEY PICK-UP

- Explained key usage to unlock doors
- No smoking permitted in hall. Smoking area outside parking lot door. Ashtray provided
- Explained lights and pot lights usage.
- No candles or open flame decorations permitted
- Larger tables are available and will be left out if needed.
- Explained disposal of garbage and garbage key
- Explained kitchen use, review what is available (dishes, appliances, tea towels etc.)
- Emergency numbers by phone. If the fire alarm sounds please vacate building.
- Please ensure all taps are off and toilets are not running prior to leaving.
- No overnight camping is permitted on municipal property.
- Liquor License (SOP) must be posted on site at all times during the event
- All windows and doors must be locked and lights off (both inside & outside) prior to leaving the building.
- Renter has the appropriate people who have their Food Handling Certificates, Copy of Certificates Required.
- Check grounds outside for garbage and debris at end of event.
- All events must be completed by 1 am. Clean up may take place after the event and the Hall and the grounds must be vacated by 2:30 am. (Clean up may be permitted before NOON the next morning with prior authorization).
- Wipe down tables and chairs but do not stack them
- Keys must be returned to the municipal office between NOON and 4:00 pm on the first business day following the event to allow staff time to check the facility, check all equipment and calculate water usage. Deposits will not be refunded until staff has completed this check.
- All Service Room doors are locked during events (water room, furnace room, electrical room). Should you have problems and require entry into any of these areas, please contact the Urgent Call Line as posted in the Hall (appropriate staff will then be contacted ASAP).
- Video surveillance of grounds 24/7 for safety and security.

I, \_\_\_\_\_ have received full explanation from Staff and fully understand the use, responsibilities and obligations of the hall rental.

Renter: \_\_\_\_\_

Staff member: \_\_\_\_\_

Date: \_\_\_\_\_

**PLEASE NOTE: The Municipality of Calvin is not responsible for providing personal protective equipment in the event of a pandemic and will not be held responsible if provincial and NBPSDHU regulations associated with a pandemic are not followed by the attendees of the event.**



**CHECKLIST #3**

**Hall Checklist After Event**

Name of Renter: \_\_\_\_\_

Date: \_\_\_\_\_

	Yes	No
1. Are tables and chairs clean	<input type="checkbox"/>	<input type="checkbox"/>
2. Is there stuff hanging off of the walls or ceiling	<input type="checkbox"/>	<input type="checkbox"/>
3. Are floors clean (garbage picked up)	<input type="checkbox"/>	<input type="checkbox"/>
4. Are windows and doors locked	<input type="checkbox"/>	<input type="checkbox"/>
5. Are the entrance and outside lights off	<input type="checkbox"/>	<input type="checkbox"/>
6. Are kitchen counters clean & dishes put away	<input type="checkbox"/>	<input type="checkbox"/>
7. Is stove clean	<input type="checkbox"/>	<input type="checkbox"/>
8. Is microwave clean	<input type="checkbox"/>	<input type="checkbox"/>
9. Is fridge clean	<input type="checkbox"/>	<input type="checkbox"/>
10. Is dishwasher emptied	<input type="checkbox"/>	<input type="checkbox"/>
11. Is garbage empty and bags put in the green bin	<input type="checkbox"/>	<input type="checkbox"/>
12. Are there cigarette butts in the parking lot	<input type="checkbox"/>	<input type="checkbox"/>
13. <u>Is there garbage on the grounds</u>		
a. Playground	<input type="checkbox"/>	<input type="checkbox"/>
b. Ballfield	<input type="checkbox"/>	<input type="checkbox"/>
c. Soccer field	<input type="checkbox"/>	<input type="checkbox"/>
d. Yards	<input type="checkbox"/>	<input type="checkbox"/>
e. Rink	<input type="checkbox"/>	<input type="checkbox"/>
f. Parking Lot	<input type="checkbox"/>	<input type="checkbox"/>
14. Are the change room lights off	<input type="checkbox"/>	<input type="checkbox"/>
15. Damage to building or signs	<input type="checkbox"/>	<input type="checkbox"/>
16. Are fire extinguishers in proper location and still charged	<input type="checkbox"/>	<input type="checkbox"/>
17. Are bathrooms clean	<input type="checkbox"/>	<input type="checkbox"/>
18. Are the toilets and/or faucets still running	<input type="checkbox"/>	<input type="checkbox"/>
19. TV System off	<input type="checkbox"/>	<input type="checkbox"/>
20. Are ceiling tiles in place		
21. Is the A/C Thermostat returned to its designated location		
22. Is the A/C turned off		

Comments

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Inspected by: \_\_\_\_\_

Date: \_\_\_\_\_

Deposit refunded: \$ \_\_\_\_\_

Comments: \_\_\_\_\_

Schedule H

CONDITIONS OF USING CALVIN COMMUNITY CENTRE EQUIPMENT

1. All equipment shall be signed for prior to leaving the community centre premises.
2. Equipment shall be on loan, **free of charge** to the RESIDENTS, BUSINESSES, COUNCIL AND STAFF OF CALVIN ONLY.
3. All equipment shall be returned in the same condition in which it was received
4. Any lost or damaged equipment must be replaced.
5. All equipment must be returned by the agreed upon date.
6. Any loss/damage to equipment is the responsibility of the individual whose signature appears on this agreement.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Item/s Borrowed

\_\_\_\_\_  
Date to be Returned

ATTENTION HALL RENTERS

To be Posted in Hall

ANY DAMAGE TO THE FACILITY OR EQUIPMENT IS THE RESPONSIBILITY OF THE INDIVIDUAL WHOSE SIGNATURE APPEARS ON THE RENTAL AGREEMENT.

NO OVERNIGHT CAMPING is permitted anywhere on municipal property.

NO OVERNIGHT USE OF THE HALL is permitted with the exception of use as an Emergency Response Centre.

All events must be completed by 1 am. Clean up may take place after the event and the Hall and municipal grounds must be vacated by 2:30 am. (Clean up may be permitted before NOON the next morning with prior authorization).

Before leaving the Hall please ensure that you have done ALL of the following:

- a) wash and put away dishes and clean up kitchen
- b) wipe tables and chairs do not stack tables and chairs staff will take care of that
- c) pick up garbage and remove it to the outside storage bins and place recyclables in appropriate containers
- d) remove all personal belongings immediately following event
- e) ensure all alcohol is removed from the premises immediately after every event
- f) check all water faucets have been turned off
- g) check toilets to ensure none are running
- h) turn off all lights and lock all doors and windows
- i) check that kitchen stoves and overhead vent are turned off
- j) ensure the parking lot and yard are left clean – no bottles or garbage should be left anywhere on the grounds.

PLEASE RETURN KEY TO MUNICIPAL OFFICE  
BETWEEN NOON AND 4 PM  
THE NEXT BUSINESS DAY FOLLOWING YOUR EVENT

**FOR YOUR SAFETY**

THIS COMMUNITY FACILITY IS PROTECTED  
BY A "SECURITY TODAY" ALARM SYSTEM and  
A VIDEO SURVEILLANCE SYSTEM (24/7)

**DO NOT TAMPER WITH THE ALARM SYSTEM**

SHOULD AN ALARM SOUND WHILE USING THE  
PREMISES, PLEASE ENSURE THAT THE FACILITY IS VACATED  
IMMEDIATELY UNTIL FIRE DEPT. OR POLICE ARRIVE.

PLEASE NOTE: The Municipality of Calvin is not responsible for providing personal protective equipment in the event of a pandemic and will not be held responsible if provincial and NBPSDHU regulations associated with a pandemic are not followed by the attendees of the event.

IF YOU REQUIRE ASSISTANCE AFTER HOURS

Contact our  
URGENT CALL LINE  
705-497-6961

They will contact appropriate staff for you

CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE: September 8, 2020 NO. \_\_\_\_\_

MOVED BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

“That Council hereby requests the Clerk-Treasurer to further investigate the requirements and costs involved in having a Roads Needs Study with a Speed Posting Evaluation Study done in the 2021 calendar year.”

CARRIED \_\_\_\_\_

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEA</u>	<u>NAY</u>
<u>Coun Cross</u>	_____	_____
<u>Coun Maxwell</u>	_____	_____
<u>Coun Olmstead</u>	_____	_____
<u>Coun Grant</u>	_____	_____
<u>Mayor Pennell</u>	_____	_____

CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE: September 8, 2020 NO. 2020-229

MOVED BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

“WHEREAS the North Bay Parry Sound District Health Unit has been approved by the Provincial government to enter into Phase 2 of Re-opening;

AND WHEREAS that procedures have been in place at the landfill to help the community sort their own recycling for approximately 2-3 months;

AND WHEREAS to help continue to extend the life of our landfill;

THEREFORE BE IT RESOLVED THAT as of September 8, 2020, Sections 8 and 9 of the “Landfill By-Law 2019-021” will be reinstated.”

CARRIED \_\_\_\_\_

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEA</u>	<u>NAY</u>
<u>Coun Cross</u>	_____	_____
<u>Coun Maxwell</u>	_____	_____
<u>Coun Olmstead</u>	_____	_____
<u>Coun Grant</u>	_____	_____
<u>Mayor Pennell</u>	_____	_____

CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE: September 8, 2020 NO. \_\_\_\_\_

MOVED BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

“WHEREAS an application for Consent No. 2020-02 in the name of Duquette has been filed with the East Nipissing Planning Board on land known as Concession 4 Lot 1, Municipality of Calvin, to create a lot addition – 34 acres, the municipal address being 70 Peddlers Dr., which is a year round maintained municipal road, and;

NOW THEREFORE the Council of the Municipality of Calvin RESOLVES that:

1. It is recommended that the East Nipissing Planning Board give provisional consent to this application, and;
2. The Public Works Superintendent must be contacted for entrance permits and for locate of entrances on lot addition;
3. A copy of the completed survey for the new residential lots shall be provided to the municipality, in both digital format and hard copy, and;
4. That the 5% Cash in lieu shall apply to the three newly created lots and is payable in full to the municipality as a requirement of consent.”

CARRIED \_\_\_\_\_

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEA</u>	<u>NAY</u>
Coun Cross	_____	_____
Coun Maxwell	_____	_____
Coun Olmstead	_____	_____
Coun Grant	_____	_____
Mayor Pennell	_____	_____

## **Public Notice of Application for Consent**

### **Clause 53(5) (a) of the Planning Act**

**The East Nipissing Planning Board has received the following consent application:**

**Application No: 2020-02**

**Applicant: Duquette**

**Agent:**

**Subject Lands: Concession 4 Lot 1 Township of Calvin**

**Purpose: To create a lot addition 34 acres**

**Location 70 Peddlers Dr.**

**See Sketch Attached or available upon request**

#### **Other Applications**

Inquires and written submission about the application can be made to Sandra J. Morin, Secretary of the East Nipissing Planning Board, Box 31, Mattawa P0H 1V0 Telephone (705) 744-0908 or at the address shown below, by email: [east.nipissing.planning.board@gmail.com](mailto:east.nipissing.planning.board@gmail.com)

The meeting to hear this application will be on **September 17, 2020 at 7:00 p.m. at the Calvin Community Centre located at 1355 Peddlers Drive, Mattawa ON.**

#### **Need to Make Submissions:**

If a person or public body that files an appeal of the decision to the East Nipissing Planning Board, in respect of the proposed consent does not make written submissions to the Board, before the Board give or refuses to give a provisional consent, the Local Planning Appeal Tribunal may dismiss the appeal.

#### **Requesting Notice of Decision:**

Any person or public body may appeal a decision of the East Nipissing Planning Board, not later than 20 days after the notice of decision is given. If you wish to be notified of the decision of the Board, in respect to the propose consent, you must make written request to the Board at the address shown above.

#### **Getting Additional Information:**

Additional information about the application is available by contacting the numbers listed above.

CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE: September 8, 2020 NO. \_\_\_\_\_

MOVED BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

“That the Council of The Corporation of the Municipality of Calvin supports the Resolution #229-2020 dated July 20, 2020 of the Township of South Glengarry, on the need to provide further funding and perform regular inspections of Long-Term Care Facilities;

AND FURTHER that the funding and personnel to perform the inspections will need to come from the upper levels (Provincial and Federal) of government;

AND FURTHER that this resolution be circulated to Vic Fedeli, MPP for Nipissing and Anthony Rota, MP for Nipissing/Timiskaming.”

CARRIED \_\_\_\_\_

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEA</u>	<u>NAY</u>
<u>Coun Cross</u>	_____	_____
<u>Coun Maxwell</u>	_____	_____
<u>Coun Olmstead</u>	_____	_____
<u>Coun Grant</u>	_____	_____
<u>Mayor Pennell</u>	_____	_____





PORT COLBORNE

**CITY OF PORT COLBORNE**

Municipal Offices  
66 Charlotte Street  
Port Colborne, Ontario  
L3K 3C8  
[www.portcolborne.ca](http://www.portcolborne.ca)

Corporate Services Department, Clerk's Division

August 18, 2020

Honourable Doug Ford, Premier  
Legislative Building, Queen's Park  
Toronto, ON M7A 1Y7

Dear Premier Ford:

**Re: Resolution – Funding and Inspections for Long Term Care Homes due to COVID-19  
Pandemic**

Please be advised that, at its meeting of August 10, 2020, the Council of The Corporation of the City of Port Colborne resolved as follows:

That the resolution received from the Township of South Glengarry regarding funding and regular inspections for Long Term Care facilities, be supported.

A copy of the above noted resolution is enclosed for your reference. Your favourable consideration of this request is respectfully requested.

Sincerely,

Amber LaPointe  
City Clerk

Encl.

ec: Hon. Merrilee Fullerton, Minister of Long-term Care  
Association of Municipalities of Ontario (AMO)  
Ontario Municipalities



CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY

MOVED BY Stephanie Jaworski

RESOLUTION NO 229-2020

SECONDED BY Wyle Warden DATE July 20, 2020

WHEREAS the COVID-19 pandemic has disproportionately affected the vulnerable elderly population in Canada's long-term care (LTC) homes and some of Ontario's LTC homes are among those with the highest fatality rates in the country as the pandemic has exposed deplorable conditions in many LTC homes across Canada; and

WHEREAS it is the mandate of the Ministry of Long-Term Care to inspect long term care homes on an annual basis and these inspections have consistently dropped in number since 2017 with only nine completed out of 626 long term care homes in 2019; and

WHEREAS residents have been endangered by personnel moving between infection zones without adequate equipment; and

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of South Glengarry urges the Ontario government to provide funding to increase full-time positions in place of casual and part-time labour in long term care homes and requests that the Ministry of Long-term Care acts to regularly inspect all long term care homes, and sound infection control measures are put in place at all Ontario long term care homes, and that this resolution be forwarded to Premier Ford, the Minister of Long-term Care Merrilee Fullerton and all Ontario municipalities for consideration.

CARRIED       DEFEATED       POSTPONED

Mayor Frank Prevost

Recorded Vote:	Yes	No
Mayor Prevost	___	___
Deputy Mayor Warden	___	___
Councillor Lang	___	___
Councillor Jaworski	___	___
Councillor McDonell	___	___

**MUNICIPALITY OF CALVIN**  
**2020CT34 REPORT TO COUNCIL**

REPORT DATE:           **September 8, 2020**  
ORIGINATOR:           **Cindy Pigeau – Clerk-Treasurer**  
SUBJECT:               **Fees and Charges By-Law**

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**BACKGROUND**

Please find attached the following:

1. By-Law No. 2012-005 Fees and Charges for Municipal Services or Activities or for the Use of Its Property
2. By-Law 2019-023 - Amendment to By-Law No. 2018-009 – By-Laws to Regulate the Fire Department, specifically the additional fees for Hydro calls, filling of Swimming Pools, etc...
3. By-Law 2018-026 – Amendment to By-Law No. 2009-018 and 2012-005 – Hall Rental Fees.
4. By-Law 2019-019 – Parkland and Parking By-Law, specifically Fee for Water Access Only Parking
5. By-Law 2019-021 – Landfill, specifically the New Fees introduced in July 2020
6. By-Law 2011-001 – Cemetery, specifically Schedule A – Cemetery Price List

Due to the changes that have taken place with the above mentioned By-Laws as well as the Fee changes that are currently under review with the Hall rental fees, some East Nipissing Planning Board fee changes, etc....., it is suggested by the Clerk-Treasurer that Council review the Fees and Charges By-Law to updated it to the “new” fees and charges outlined in the above mentioned By-Laws as well as to see if any further fees need to be updated or any additional fees and/or charges need to be added.

Suggestions for additional fees:

1. Increase Cemetery fees so that there is some revenue generated from the Interment Fees. Currently, all monies collected go to the Care and Maintenance Fund.
2. Fees for the Film Industry to use our facilities, i.e. our parking lot, our road signs, our employees, etc.....PLEASE NOTE: A Film Industry Handbook which was started in 2019, will be brought forth to Council in the coming months for approval. This handbook has been developed in conjunction with the surrounding municipalities so that we are all very similar in our requirements and fees.

It is requested that each Member of Council, please bring a list of any items they would like to discuss to the Regular Council Meeting on September 8, 2020 regarding the Fees and Charges By-Law.

Thank you.

Respectfully submitted;  
Cindy Pigeau  
Clerk Treasurer

## **Cindy Pigeau**

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**Sent:** Monday, August 24, 2020 8:14 AM  
**Subject:** Fwd: Garbage on the ' beach' by the river

Good morning Cindy,

Received this email from our tenant at 1725 Peddlers regarding her having to pick up garbage at the beach that was created under the endorsement of a fire truck access by Calvin council and further permitted by the North Bay Mattawa conservation authority this summer. Can you please forward this to Council for their next meeting package. I have cc'd the Mattawa Conservation Authority.

Living next to the beach site our tenant is concerned that people spend numerous hours at the beach including without washroom facilities or regulatory signage. It is not our tenant's responsibility to regulate beach activity. Once again we are expressing that the beach access and parking construction happened without a formal planning process under the Municipal Act and that the construction of a fire truck access is a misrepresentation of activity at the site. As adjacent property owners we notified council that no construction happen until a surveyor was engaged to determine our property lines and that a formal planning process be carried out - all of which was disregarded by Calvin council.

Please find attached the email from our tenant  
Rosanne Van Schie and  
Ontario 626370 Ltd.

----- Forwarded message -----

Date: Thu, Aug 13, 2020 at 7:20 PM  
Subject: Garbage on the ' beach' by the river

Hi, I've noticed lots of people swimming in the river but last weekend someone left beer bottles and a mask on the beach. After 3 days and at least 20 people visited to swim, no one picked up the garbage. So I put on some gloves and picked it up yesterday. Sad there seems a lack of community interest by some people re keeping it clean. No signage. Just an FYI.

Sent from my Bell Huawei device over Canada's largest network

Ministry of Agriculture,  
Food and Rural Affairs

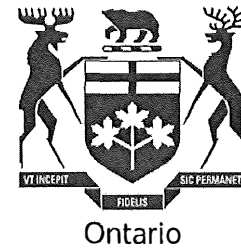
Office of the Minister

77 Grenville Street, 11th Floor  
Toronto, Ontario M7A 1B3  
Tel: 416-326-3074  
www.ontario.ca/OMAFRA

Ministère de l'Agriculture, de  
l'Alimentation et des Affaires rurales

Bureau du ministre

77, rue Grenville, 11<sup>e</sup> étage  
Toronto (Ontario) M7A 1B3  
Tél. : 416 326-3074  
www.ontario.ca/MAAARO



August 31, 2020

Ms. Cindy Pigeau  
Clerk/Treasurer  
Municipality of Calvin  
clerk@calvintownship.ca

Dear Ms. Pigeau:

Over the past 2 years, our government has heard from farmers, municipalities and the broader agriculture community about the threat of on-farm trespass activities. We have heard that farmers are worried for their own safety, the safety of their families, their employees as well as the safety of their animals.

We listened to your concerns, and back in December 2019, I was honoured to introduce the Security from Trespass and Protecting Food Safety Act, 2020 and to act on our government's commitment to protect farmers, agri-food businesses, farm animals and our food supply from the risks of trespass activities. The Act received Royal Assent on June 18, 2020.

I appreciate the strong support that I have received from our stakeholder partners, like you, on such an important piece of legislation. The COVID-19 outbreak has shown us now more than ever, how important it is to have a steady, reliable food supply and to protect the health and safety of the agri-food workers who help feed us.

As you may be aware, we have recently seen a public safety situation grow more urgent. Earlier this summer a demonstrator tragically died outside a meat processing plant. Since then, we have seen heightened tensions leading to greater risks for everyone involved. This has created a significant public safety concern that must be addressed to ensure everyone's safety.

As a result, I am announcing today a partial proclamation of the Security from Trespass and Protecting Food Safety Act, 2020 that will come into effect on Wednesday September 2, 2020 at 12:01AM to address these immediate public safety concerns.

.../2

We are proclaiming sections 6(1), 7, 14(1)[3] and 15(1) of the Act, making it an offence to stop, hinder, obstruct or otherwise interfere with a motor vehicle transporting farm animals.

Regulation 950 under the Provincial Offences Act (POA) is also being amended so that tickets can be issued under Part I of the POA for a contravention of section 6(1) of the Act. This approach will allow for more immediate use of the relevant provisions to address the obstruction of motor vehicles transporting farm animals.

I am also pleased to inform you that a Discussion Paper has been posted on the regulatory registry, outlining the ministry's proposed approach for the regulatory items that are needed to make the rest of the Act come into force. It will be posted for public comment for 45 days, closing on October 15, 2020. Comments can also be sent directly by email to [SecurityFromTrespass.OMAFRA@ontario.ca](mailto:SecurityFromTrespass.OMAFRA@ontario.ca).

I understand the importance and urgency of this Act to many across the sector. However, before the remaining sections can be proclaimed into force, a number of items must be prescribed via a regulation to operationalize the Act. These regulations are needed to ensure the act is clear, easily interpreted and fulfils its intended purposes. It is important that we take the time to hear from those impacted so we can take those comments into consideration in finalizing the regulation.

The remaining sections of the Act come into force upon proclamation by the Lieutenant Governor in Council. Once fully proclaimed into force, the Act will recognize the unique risks associated with trespassing on farms and at processing facilities.

I strongly encourage you to provide feedback and comments on this discussion paper. Your insights are valuable as we work to ensure the Minister's Regulation and the Act are fair and reasonable while also meeting the needs of industry. Your input is an important contribution to help shape the content and design of the Minister's Regulation.

Again, thank you for your support. I look forward to working with you to create a safe and healthy Ontario for all.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ernie Hardeman', written in a cursive style.

Ernie Hardeman  
Minister of Agriculture, Food and Rural Affairs

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# Russell, Christie, LLP

Barristers & Solicitors

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W.D. (Rusty) Russell, Q.C., (1925-2019)  
Douglas S. Christie, B.A., LL.B.  
William S. Koughan, LL.B.  
Edward B. Veldboom, MSc. Pl. LL.B.

Michaël F. Sirdevan, B.A. (Hons), LL.B.  
Jennifer E. Biggar, B.A., (Hons), J.D.  
James R. Morse, B.A., LL.B.

Please reply to: Douglas S. Christie (Ext. 248)  
Email: [dchristie@russellchristie.com](mailto:dchristie@russellchristie.com)

September 1, 2020

**SENT BY EMAIL**

The Corporation of the  
Municipality of Calvin  
1355 Peddlers Drive, RR 2  
MATTAWA, ON, P0H 1V0

**Attention: Ms. Cindy Pigeau**

Dear Ms. Pigeau:

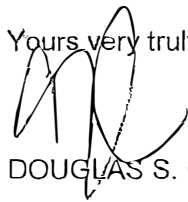
**Re: Municipality of Calvin - Municipal Tax Sales and Limitation Periods**

We are writing to advise that limitation and procedural time periods that were suspended as of March 16, 2020 will resume running on September 14, 2020. This means that the Municipality is once again in a position to commence/continue tax sale proceedings.

We recognize that your municipality may not choose to take any action at this time due to the current economic situation.

We currently have no files in process, but look forward to working with you in the future.

Yours very truly,



DOUGLAS S. CHRISTIE

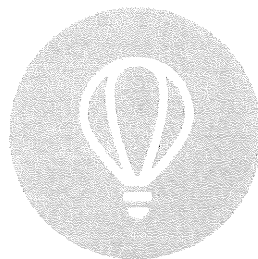
DSC/adm

**Cindy Pigeau**

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**From:** Lucie Viel  
**Sent:** Wednesday, September 2, 2020 9:16 AM  
**To:** Cindy Pigeau  
**Subject:** FW: North West Ontario "Spark" Program

**From:** Destination Northern Ontario [mailto:communications@destinationnorthernontario.ca]  
**Sent:** Tuesday, September 1, 2020 10:56 AM  
**To:** Lucie Viel <administration@calvintownship.ca>  
**Subject:** North West Ontario "Spark" Program



ONTARIO  
**TOURISM  
INNOVATION  
LAB**  
NORTHWEST ONTARIO

**Northwest Ontario  
"Spark" Mentorships & Grants Program**

A new program aimed at sparking and supporting innovative tourism ideas  
for Northwest Ontario

**Application Deadline: October 9th, 2020**



The "Spark" Mentorships & Grants Program will match selected applicants from the region with a tourism mentor and provide a \$3,000 grant to help take their new tourism idea to the next level of development. Innovation in the tourism industry is critical for the region to respond, adapt and recover from the significant impacts and evolving travel landscape as a result of the COVID-19 health and economic crisis.

**What Are We Looking For?**

New tourism experiences, product ideas and/or collaborative partnerships based in Northwest Ontario that address one or more of the following:

- Enhances current tourism offerings
- Creates new, high-quality tourism experiences
- Addresses gaps in tourism products and services
- Motivates travel, longer stays and repeat visits

**Who Can Apply?**

- Individuals 18+ who live and/or work in Northwest Ontario
- Small businesses based in Northwest Ontario
- Small non-profit organizations based in Northwest Ontario

**Selected Applicants Will Receive:**

- A three month mentorship with a tourism innovator, experienced operator, industry leader and/or sector expert.
- \$3,000 "Spark" grant to support tourism idea development activities
- Access to a support network of tourism innovators, entrepreneurs and leaders
- Ongoing guidance on other resources and support services provided by partners

» **[More Information!](#)**



### Upcoming Program Information Sessions

Interested in applying to the Northwest Ontario "Spark" Program?  
Join us on an upcoming virtual Info Session (webinar) to learn more:

Click on the date and time you would like to register for:

**Thursday, September 10th 11:30**  
**am EDT**

**Monday, September 21st**  
**5:00 pm EDT**



Destination Northern Ontario

1 (705) 575-9779 |

| [destinationnorthernontario.ca](http://destinationnorthernontario.ca)

111 Elgin Street, Suite 304, Sault Ste. Marie, Ontario P6A 6L6 Canada

STAY CONNECTED:



Tourism Northern Ontario, 111 Elgin Street, Suite 304, Sault Ste. Marie, Ontario P6A 6L6 Canada

[SafeUnsubscribe™\\_administration@calvintownship.ca](mailto:SafeUnsubscribe™_administration@calvintownship.ca)

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## Cindy Pigeau

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**From:** Paula Scott <Paula.Scott@nbmca.ca >  
**Sent:** Wednesday, September 2, 2020 2:27 PM  
**Subject:** NBMCA Program Update

Good afternoon,

North Bay-Mattawa Conservation Authority (NBMCA) is committed to articulating its program and policy interests and working collaboratively with partners and clients. Having regulation policies in place that are reflective of current provincial legislation and planning policy, easy to understand, reasonable and defensible offers a vital foundation for protecting public safety and property along with the features and functions of the NBMCA watershed. These policies contribute to the sound and responsible development and the promotion of safe, sustainable communities.

Over the past several years NBMCA staff have been consolidating all regulatory and watershed plan review policies in order to offer an up-to-date and complete set of policies and provide staff with a document against which to review CA Act permit applications and to provide plan review services to its municipal partners. The documents will provide watershed municipalities, applicants and their agents, private landowners and special interest groups with a clear understanding of NBMCA's role, mandate and responsibilities regarding permit applications. The following draft documents can be found on our website:

NBMCA's ***Policies for the Administration of Ontario Regulation 177/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses*** summarizes the scope of NBMCA's regulatory and advisory responsibilities and requirements. It is expected that this manual will be used by NBMCA staff; municipal planning, building department, public works, engineering, and community services staff; developers and their agents; and, private landowners who may be seeking approval from the Conservation Authority (CA) under the Conservation Authorities Act (CA Act). For this reason, every effort has been made to create a document that is easy to understand and easy to use.

<https://www.nbmca.ca/planning-permits/policy-manual-for-administration-of-on-regulation-17706/>

***The Planning and Development Administrative Procedural Manual*** was compiled to help the public better understand and navigate NBMCA's permitting and review processes of the Planning, On-Site Sewage Systems and the O.Reg. 177/06 programs.

<https://www.nbmca.ca/planning-permits/planning-development-administrative-procedural-manual/>

### ***Draft Updated Approximate Regulated Area Screening Maps***

NBMCA completed an update to the wetland mapping information to better reflect the features on the landscape. The update provides more accurate and up-to-date Approximate Regulated Area (ARA) mapping.

<https://www.nbmca.ca/planning-permits/approximate-regulated-area-screening-map-update-draft/>

As part of the Approximate Regulated Area mapping project, NBMCA has added a new ***On-line Mapping Tool***. Our searchable on-line mapping tool will help you learn if all or part of your property is regulated by NBMCA under Ontario Regulation 177/06. It can be found here: <https://www.nbmca.ca/planning-permits/map-your-property/>

Public input was sought from June 22, 2020 – August 14, 2020 via our website and social media. These program initiatives will be brought to the Board of Directors for approval on September 23, 2020. It should be noted that as with any policy document these are living documents that will be reviewed on a regular basis.

If you have any comments or questions regarding any of the above projects, feel free to drop me a line or staff would be happy to meet with you to discuss the matter further. These documents are as much for your guidance as they are for our staff.

NBMCA is currently working on **updated floodplain mapping** for Chippewa Creek, Parks Creek and Jessups Creek in the City of North Bay. Keep an eye on our website for updates on these projects. If you would like to be notified of upcoming projects you can submit your contact information to Sue Buckle, Manager, Communications & Outreach at [Sue.buckle@nbmca.ca](mailto:Sue.buckle@nbmca.ca)

We hope that the above-mentioned tools will assist all of us in the development of safe and sustainable communities.

Kind regards

Paula Scott  
*Director, Planning & Development/Deputy CAO*  
**North Bay-Mattawa Conservation Authority**  
15 Janey Avenue  
North Bay, ON P1C 1N1  
Mobile: (705) 471-7636  
Office: (705) 474-5420 ext 2007  
Fax: (705) 474-9793

NBMCA is now on facebook and twitter!

[www.nbmca.ca](http://www.nbmca.ca)  
[www.actforcleanwater.ca](http://www.actforcleanwater.ca)  
[www.chippewaecopath.ca](http://www.chippewaecopath.ca)  
[www.restoreyourshore.ca](http://www.restoreyourshore.ca)  
[www.mattawarivercanoerace.ca](http://www.mattawarivercanoerace.ca)



Consider the environment. Please don't print this e-mail unless you really need to.

The information contained in this electronic message from North Bay-Mattawa Conservation Authority is directed in confidence solely to the person(s) named above and may not be otherwise distributed, copied or disclosed including attachments. The message may contain information that is privileged, confidential and exempt from disclosure under the Municipal Freedom of Information and Protection of Privacy Act and by the Personal Information Protection and Electronic Documents Act. The use of such personal information except in compliance with the Acts, is strictly prohibited. If you have received this message in error, please notify the sender immediately advising of the error and delete the message without making a copy. Thank you.

**O Reg. 364/20: Rules for Areas in Stage 3 made under  
Reopening Ontario (A Flexible Response to COVID-19) Act, 2020  
Guidance Chart**

This guidance provides basic information only. It is not intended to take the place of legal advice. In the event of any conflict between this guidance chart and any applicable legislation or orders or directives issued by the Minister of Health or the Chief Medical Officer of Health (CMOH), the legislation, order or directive prevails.

- If a region is in Stage 1, then businesses, sectors, and PHUs must follow the Rules for Areas in Stage 1: [O. Reg. 82/20: Rules for Areas in Stage 1](#).
- If a region is in Stage 2, then businesses, sectors, and PHUs must follow the Rules for Areas in Stage 2: [O. Reg. 263/20: Rules for Areas in Stage 2](#).
- If a region is in Stage 3, then businesses, sectors, and PHUs must follow the Rules for Areas in Stage 3: [O. Reg. 364/20: Rules for Areas in Stage 3](#).

**GENERAL CAPACITY LIMITS**

**General capacity limit:** *All places of business or facilities that are open to the public* must be limited to the number of people that can maintain a physical distance of at least two metres from every other person except where [Schedule 2 of O. Reg. 364/20](#) allows people to be closer together (s. 3 of [Schedule 1 of O. Reg. 364/20](#)).

The **outdoor capacity limits** described in the following chart apply if the people attending are only permitted to access an indoor area:

- to use a washroom;
- to access an outdoor area that can only be accessed through an indoor route; or
- as may be necessary for the purposes of health and safety.

The **indoor capacity limits** apply if the event or gathering is fully or partially indoors. An indoor event or gathering cannot be combined with an outdoor event or gathering so as to increase the applicable limits.

Please see below for additional capacity rules that apply to certain businesses or facilities as set out in [O. Reg. 364/20: Rules for Areas in Stage 3](#).

\*Physical distancing requirements do not apply to those following public health guidance [on social circles](#), while at a business or facility.

\*\*The prescribed capacity limits may not apply, in limited circumstances, if the business, place, facility etc., is operated in accordance with a plan approved by the Office of the Chief Medical Officer of Health (OCMOH) in accordance with O. Reg. 364/20 (i.e., cinemas, casinos, professional meeting and event facilities, facilities for sports and recreational fitness). OCMOH will inform public health units, and share a copy, when a plan is approved. Plans approved by the OCMOH will also be made available to the public via the Ontario government website..

EVENT / VENUE / ACTIVITY	INDOOR CAPACITY LIMIT	OUTDOOR CAPACITY LIMIT	EXCEPTIONS	REGULATION / OCMOH APPROVED PLAN REFERENCE (if applicable)	OTHER NOTES
<b>Social gathering</b> (includes receptions associated with a wedding/funeral/religious ceremony)	50 people	100 people	Does not apply to a <b>wedding service, funeral service, or religious service, rite or ceremony</b> . See below for the applicable rules.	s. 1 of Schedule 3 of <u>O. Reg. 364/20</u>	n/a
<b>Organized public events</b>	50 people	100 people		s. 1 of Schedule 3 of <u>O. Reg. 364/20</u>	
<b>Meeting or event space</b> (i.e., banquet hall, hotel conference centre etc.)	50 people	100 people	Does not apply if the event space is used for a <b>wedding service, funeral service or religious service, rite or ceremony</b>	s. 4 of Schedule 1 of <u>O. Reg. 364/20</u>  OR  <u>Plan approved by the OCMOH for the operation of meeting and event facilities.</u>	For businesses/venues that have meeting or event space and operate in compliance with a plan approved by the OCMOH, the capacity limit, which excludes staff, is applied on a per room basis.  If the business/venue with meeting/event space has multiple types of facilities (i.e., hotel/conference centre with restaurants and meeting rooms) and operates in compliance with the OCMOH approved plan: <ul style="list-style-type: none"> <li>• The number of people in the meeting rooms cannot exceed 50 per room;</li> <li>• The number of people in the restaurant/bar areas is limited to the number of people who can maintain a physical distance of at least two metres; and</li> <li>• The meeting or event space must follow all other applicable rules for food or drink establishments.</li> </ul>

EVENT / VENUE / ACTIVITY	INDOOR CAPACITY LIMIT	OUTDOOR CAPACITY LIMIT	EXCEPTIONS	REGULATION / OCMOH APPROVED PLAN REFERENCE (if applicable)	OTHER NOTES
					<p>For venues to that do not operate in compliance with a plan approved by the OCMOH, the indoor capacity limit is for the <i>entire</i> facility– not per room (i.e., 50 people in total). In this case, if food or drink is served:</p> <ul style="list-style-type: none"> <li>• The capacity limits for meeting or event spaces continue to apply (50 people in the whole venue if indoors, 100 people in the whole venue if outdoors).</li> <li>• The meeting or event space must follow all other applicable rules for food or drink establishments.</li> </ul>
<b>Restaurant, bars and other food/drink establishments</b>	No specified capacity limit: General capacity limit applies	No specified capacity limit: General capacity limit applies	The capacity limits for social gatherings, organized public events and event spaces apply if the food or drink establishment is being used to host an event or social gathering.	s. 1 of Schedule 2 of <u>O. Reg. 364/20</u>	<p>The establishment must be laid out so that patrons at different tables are separated by:</p> <p>(1) Distance of at least two metres</p> <p>OR</p> <p>(2) Plexiglass or impermeable barrier.</p>
<b>Wedding Service, Funeral Service, Religious Service, Rite, or Ceremony</b>	Cannot exceed 30% of occupancy capacity of the room	Cannot exceed 100 people	The capacity limits for social gatherings, organized public events and event spaces apply if the space is being used to host an event or social gathering.	s. 3 and s. 4 of Schedule 3 of <u>O. Reg. 364/20</u>	Multiple indoor wedding/funeral services or religious services, rites or ceremonies can take place in different rooms where each room has no more than 30% capacity for the room.



### Capacity Limits for Facilities for Sports and Recreational Fitness Activities

These rules apply to gymnasiums, health clubs, community centres, multi-purpose facilities, arenas, exercise studios, yoga and dance studios and other fitness facilities.

**General capacity limits:** Every person who engages in sports or a recreational fitness activity at the facility, other than a team sport, must maintain a physical distance of at least two metres from every other person at all times during the activity (s. 8 of Schedule 2 of O. Reg. 364/20: Rules for Areas in Stage 3).

\*In accordance with O. Reg. 364/20: Rules for Areas in Stage 3, the OCMOH has approved a plan for the operation of facilities for sports and recreational fitness activities, such that the capacity limits for indoors set out below apply on a per room basis, including areas for spectators, for facilities that operate in accordance with the plan and related guidance.

Please see section 8 of Schedule 2 of O. Reg. 364/20: Rules for Areas in Stage 3 for additional requirements that apply to facilities for sports and recreational fitness activities and related guidance.

EVENT / VENUE / ACTIVITY	INDOOR CAPACITY LIMIT	OUTDOOR CAPACITY LIMIT	EXCEPTIONS	REGULATION / OCMOH APPROVED PLAN REFERENCE (if applicable)	OTHER NOTES
Facilities with <b>classes, organized programs or organized activities</b>	50 people	100 people	The capacity limits for social gatherings, organized public events and event spaces apply if the facility is being used to host an event or social gathering.	ss. 8(1) paragraph 2 of Schedule 2 of <u>O. Reg. 364/20</u>  OR  <u>Plan for the operation of facilities for sports and recreational fitness activities approved by the OCMOH</u>	For facilities operating in compliance with a <u>plan approved by the OCMOH</u> the indoor capacity limits apply on a per room basis, including areas for spectators.  Facilities not operating in compliance with a <u>plan approved by the OCMOH</u> , and that contain a gym and classes, organized programs or organized activities can have a maximum of 50 patrons in the area of the gym containing weights or exercise machines and up to a total of 50 additional patrons in one or more fitness classes (indoor), provided that physical distancing can be maintained.
Facilities with areas that contain <b>weights or exercise machines</b> (i.e., gym area)	50 people	100 people	The capacity limits for social gatherings, organized public events and event spaces apply if the facility is being used to host an event or social gathering.	ss. 8(1) paragraph 3 of Schedule 2 of <u>O. Reg. 364/20</u>  <u>Plan for the operation of facilities for sports and recreational fitness activities approved by the OCMOH</u>	
<b>Swimming pools, tennis courts and shooting ranges</b>	No specified capacity limit.	No specified capacity limit.	n/a	*See s. 13 of Schedule 2 of <u>O. Reg. 364/20</u> for rules that	See related <u>guidance</u> .

EVENT / VENUE / ACTIVITY	INDOOR CAPACITY LIMIT	OUTDOOR CAPACITY LIMIT	EXCEPTIONS	REGULATION / OCMOH APPROVED PLAN REFERENCE (if applicable)	OTHER NOTES
	General capacity limit applies	General capacity limit applies		<u>apply to water features, including pools.</u>	
<b>Spectators</b>	50 people	100 people	n/a	ss. 8(1) paragraph 4 of Schedule 2 of <u>O. Reg. 364/20</u>	See related <u>guidance</u> .  For facilities operating in compliance with a plan approved by the OCMOH, the indoor capacity limits apply on a per room basis, including areas for spectators.
<b>Organized team sports in a league</b>	Leagues must contain no more than 50 participants total and teams are not permitted to play against teams outside of the league. If participants in a league exceed 50 players, the league must divide into smaller groups of no more than 50 players, and teams are not permitted to play against teams outside their group or against teams outside of their league.		n/a	ss. 8(1) paragraph 6 of Schedule 2 of <u>O. Reg. 364/20</u>	See related <u>guidance</u> .

### Capacity Limits for Other Businesses and Places

**General capacity limit:** All places of business or facilities that are open to public must be limited to the number of people that can maintain a physical distance of at least 2 meters from every other person except where Schedule 2 of O. Reg. 364/20 allows people to be closer together (s. 3 of Schedule 1 of O. Reg. 364/20).

\*Unless otherwise specified, the general capacity limit applies to the business and places set out below.

\*\*The prescribed capacity limits may not apply if the business, place, facility etc., is operated in accordance with a plan approved by the Office of the Chief Medical Officer of Health (OCMOH) in accordance with O. Reg. 364/20.

EVENT / VENUE / ACTIVITY	INDOOR CAPACITY LIMIT	OUTDOOR CAPACITY LIMIT	EXCEPTIONS	REGULATION / OCMOH APPROVED PLAN REFERENCE (if applicable)	OTHER NOTES
<b>Cinemas</b>	50 people	100 people	Capacity limits do not apply to drive-in cinemas.  *See s. 12 of Schedule 2 of <u>O. Reg. 364/20</u> for rules that apply to drive-in or drive-through cinemas.	s. 10 of Schedule 2 of <u>O. Reg. 364/20</u>  <u>Plan approved by the OCMOH for the operation of cinemas</u>	For cinemas operating in compliance with a plan approved by the OCMOH, the capacity limits apply on a per auditorium basis.  For cinemas not operating in compliance with a plan approved by the OCMOH, the capacity limits apply to the whole venue.
<b>In-person teaching and Instruction</b>	50 people	100 people	See subsection 5(3) of Schedule 1 of <u>O. Reg. 364/20</u> .	s. 5 of Schedule 1 of <u>O. Reg. 364/20</u>	Students must maintain a physical distance of at least two metres from every other person in the instructional space, except where necessary for teaching and instruction that cannot be effectively provided if physical distancing is maintained.
<b>Real estate open houses</b>	50 people		n/a	s. 3 of Schedule 2 of <u>O. Reg. 364/20</u>	n/a
<b>Performing arts</b>	50 spectators	100 spectators	Capacity limits do not apply to drive-in or drive-through concerts, artistic events, theatrical performances and other performances.	s. 11 of Schedule 2 of <u>O. Reg. 364/20</u>	Every performer and other person who provides work for the business or place must maintain a physical distance of at least two metres from every other person, except: <ul style="list-style-type: none"> <li>If it is necessary for the performers to be closer to each other for the purposes of the performance or rehearsal;</li> </ul>

EVENT / VENUE / ACTIVITY	INDOOR CAPACITY LIMIT	OUTDOOR CAPACITY LIMIT	EXCEPTIONS	REGULATION / OCMOH APPROVED PLAN REFERENCE (if applicable)	OTHER NOTES
			*See s. 12 of Schedule 2 of <u>O. Reg. 364/20</u> for rules that apply to drive-in or drive-through performances.		<ul style="list-style-type: none"> <li>Where necessary for the purposes of facilitating the purchase of admission, food or beverages; or</li> <li>Where necessary for the purposes of health and safety.</li> </ul>
<b>Casinos, bingo halls and gaming establishments</b>	50 people		n/a	s. 14 of Schedule 2 of <u>O. Reg. 364/20</u>	Capacity limits may not apply to a casino, bingo hall or gaming establishment that operates in accordance with a plan approved by the OCMOH. To date, no plan has been approved.
<b>Racing venues</b>	50 people	100 people	n/a	s. 15 of Schedule 2 of <u>O. Reg. 364/20</u>	n/a
<b>Tour and guide services</b>	50 people	100 people	See s. 19 of Schedule 2 of <u>O. Reg. 364/20</u>	s. 19 of Schedule 2 of <u>O. Reg. 364/20</u>	<p>The tour must be operated to enable every person on the tour, including tour guides, to maintain a physical distance of at least two metres from every other person, except where necessary:</p> <ul style="list-style-type: none"> <li>To facilitate payment, or</li> <li>For the purposes of health and safety.</li> </ul>



Corporation of the Town of Mattawa

☎ (705) 744-5611 • 📠 (705) 744-0104

160 Water Street — P.O. Box 390

MATTAWA, ONTARIO P0H 1V0

✉ info@mattawa.ca

August 25, 2020

RECEIVED  
AUG 27 2020

Chair Robert Corriveau  
Mattawa Bonfield Economic Development Corporation  
c/o P. O. Box 630  
Mattawa ON  
P0H 1V0

Dear Chair Robert Corriveau:

Re: MBEDC Surplus Funds

Council of the Town of Mattawa discussed Mattawa's share of the MBEDC's surplus funds at their regular meeting of August 24, 2020 and requested that I follow up as to the status of the refund.

It has been almost a year since Council approved Resolution Number 19-47 which stated:

***"IT IS THEREFORE RECOMMENDED THAT Mayor and Council of the Corporation of the Town of Mattawa are requesting, through the Chair of the Board of Directors of the MBEDC, that our municipal share (36%) of any MBEDC surplus funds be refunded to the Corporation of the Town of Mattawa."***

An update to this matter is respectfully requested at your earliest convenience.

Kindest regards,

Francine Desormeau  
Interim Chief Administrative Officer  
Clerk/Deputy-Treasurer

c.c. Mayor Backer and Members of Council  
Township of Papineau-Cameron  
Township of Bonfield  
Municipality of Mattawan  
Municipality of Calvin

North Bay District Office

District de North Bay

3301 Trout Lake Road  
North Bay, ON P1A 4L7  
Tel : 705- 475-5550  
Fax : 705-475-5500

3301 chemin Trout Lake  
North Bay, ON P1A 4L7  
Tél. : 705-475-5550  
Télééc. : 705-475-5500



September 1, 2020

To whom it may concern,

As part of our ongoing efforts to regenerate and protect Ontario's forests, some recently harvested areas have been selected to be burned under the guidelines of the Ministry of Natural Resources and Forestry's (MNR) Prescribed Burn Manual. The prescribed burn will reduce the area covered in slash piles while increasing the area available for regeneration and reducing the fire hazard.

Additional information about the slash pile burn plan is provided in the attached notice of "Inspection of MNR-Approved Prescribed Burn Plan for Slash Pile Burning on the Nipissing Forest," for your review.

All future Nipissing Forest notices can be sent electronically to clients who request that format.

If you would like notices sent to you by electronic mail going forward, please send an email from your preferred email address along with your name/business name and current mailing address to [MNR.NOR@ontario.ca](mailto:MNR.NOR@ontario.ca). In the subject line, please include "Nipissing Forest notices".

If you need more information or would like to arrange a remote meeting to discuss the slash pile burn plan, please contact Daryl Sebesta or myself as indicated in the notice.

Sincerely,

A handwritten signature in black ink, appearing to read "R. Baker".

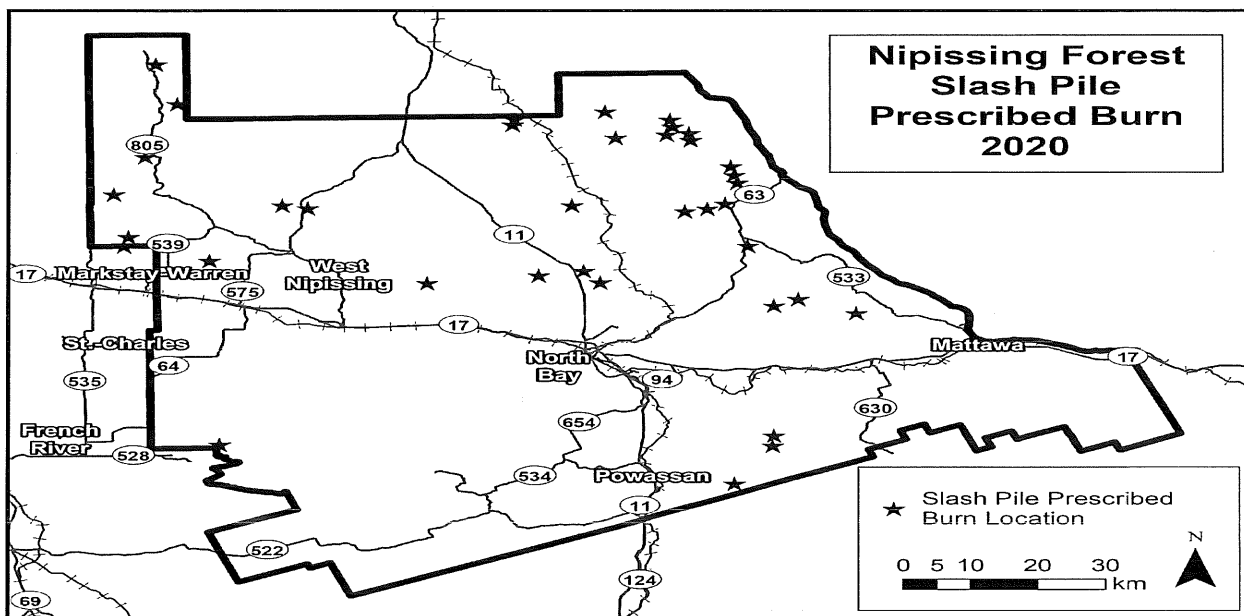
Robert Baker, R.P.F.  
Management Forester  
North Bay District

Enclosure

# INSPECTION

## Inspection of MNRF-Approved Prescribed Burn Plan for Slash Pile Burning Nipissing Forest

The Ontario Ministry of Natural Resources and Forestry (MNRF) invites you to inspect the MNRF-approved prescribed burn plan for slash pile burning that will be carried out in the **Nipissing Forest** (see map).



As part of our ongoing efforts to regenerate and protect Ontario's forests, some recently harvested areas have been selected to be burned under the guidelines of the MNRF's *Prescribed Burn Manual*. The prescribed burn will reduce the area covered in slash piles while increasing the area available for regeneration and reducing the fire hazard. The burn is scheduled for ignition between **October 1, 2020** and **December 31, 2020**.

The approved prescribed burn plan for slash pile burning, including specific locations and maps, is available electronically for public inspection by contacting Nipissing Forest Resource Management Inc. and on the Ontario government website at [www.ontario.ca/forestplans](http://www.ontario.ca/forestplans) until **March 31, 2021**, when the Annual Work Schedule expires.

Interested and affected persons and organizations can arrange a remote meeting with MNRF staff to discuss the prescribed burn plan. For more information, please contact:

**Robert Baker, R.P.F.**  
Management Forester  
Ministry of Natural Resources  
and Forestry  
North Bay District Office  
3301 Trout Lake Road  
North Bay, ON P1A 4L7  
tel: 705-475-5521 / fax: 705-475-5500  
e-mail: [robert.baker@ontario.ca](mailto:robert.baker@ontario.ca)  
office hours : Monday to Friday  
8:00 a.m. - 4:30 p.m.

**Daryl Sebesta, R.P.F.**  
Operations Forester  
Nipissing Forest Resource  
Management Inc.  
P.O. Box 179  
128 Lansdowne Avenue East  
Callander, ON P0H 1H0  
tel: 705-752-5430  
e-mail: [dsebesta@nipissingforest.com](mailto:dsebesta@nipissingforest.com)  
office hours : Monday to Friday  
8:00 a.m. - 5:00 p.m.

Renseignements en français : Yanish Bhoollaton au 705 475-5520 ou courriel [MNRF.NOR@ontario.ca](mailto:MNRF.NOR@ontario.ca).

**Corporation of the Municipality of Calvin**  
**Council/Board Report By Dept-(Unpaid)**



AP5130

Page : 1

Date : Sep 03, 2020

Time : 2:45 pm

Supplier : 0000000 To PT00000007

Batch : All

Department : All

Cash Requirement Date : 03-Sep-2020

Bank : 099 To 1

Class : All

Supplier Invoice #	Supplier Name Invoice Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
<b>DEPARTMENT 0101</b>	<b>LIABILITIES</b>				
<b>11033</b>	<b>LONDON LIFE INSURANCE</b>				
PP#18 PENSIO	PP#18 Pension 2020	100	03-Sep-2020	03-Sep-2020	
1-2-0101-320	EMPLOYEE PENSION PAYABLE				667.96
<b>13040</b>	<b>NORTHERN COMMUNICATIONS</b>				
20947-09012021	Base Rate + Holiday Premium- Sept 2020	100	01-Sep-2020	03-Sep-2020	
1-5-0101-101	MATERIALS AND SUPPLIES - ADMIN				118.73
<b>18011</b>	<b>RECEIVER GENERAL FOR CANADA</b>				
AUG 2020 REM	August 2020 Remittance	100	03-Sep-2020	03-Sep-2020	
1-2-0101-331	RECEIVER GENERAL DEDUCTIONS				7,551.26
<b>19021</b>	<b>SPECTRUM GROUP</b>				
C1145979	September 2020 WIFI	100	01-Sep-2020	03-Sep-2020	
1-5-0101-115	COMPUTER EXPENSES				350.30
<b>19051</b>	<b>SEE MORE GRAPHICS</b>				
42290	Signs	100	27-Aug-2020	03-Sep-2020	
1-5-0101-174	HEALTH AND SAFETY				110.18
<b>20036</b>	<b>TRANS CANADA SAFETY</b>				
16365	Disinfectant	100	01-Sep-2020	03-Sep-2020	
1-5-0101-174	HEALTH AND SAFETY				56.50
<b>Department Total :</b>					<b>8,854.93</b>

<b>DEPARTMENT 0200</b>	<b>FIRE PROTECTION</b>				
<b>08020</b>	<b>HEARTZAP SERVICES INC.</b>				
2594	Medical Supplies	100	13-Aug-2020	03-Sep-2020	
1-5-0200-101	MATERIALS & SUPPLIES-FIRE				66.93
<b>08090</b>	<b>HUARDS FRESHMART</b>				
200725	Water & Pop for Firehall	100	03-Sep-2020	03-Sep-2020	
1-5-0200-106	MISCELLANEOUS-FIRE				119.91
<b>12036</b>	<b>M.I.S. MUNICIPAL INSURANCE SER</b>				
0005064	Additional Firefighters Coverage	100	28-Aug-2020	03-Sep-2020	
1-5-0200-169	INSURANCE-FIRE				321.84
<b>13034</b>	<b>NORTH BAY CACC</b>				
2020-08	Call Taking & Alerting Services- Aug 2020	100	03-Sep-2020	03-Sep-2020	
1-5-0200-137	COMMUNICATIONS - FIRE				120.00
<b>20036</b>	<b>TRANS CANADA SAFETY</b>				
16364	Traffic Cone Holders	100	01-Sep-2020	03-Sep-2020	
1-5-0200-102	VEHICLE/MILEAGE EXPENSE - FIRE				131.53
16403	Medical Supplies	100	03-Sep-2020	03-Sep-2020	
1-5-0200-101	MATERIALS & SUPPLIES-FIRE				45.20
<b>23037</b>	<b>XTREME EMBROIDERY</b>				
01228	Crests	100	31-Aug-2020	03-Sep-2020	
1-5-0200-101	MATERIALS & SUPPLIES-FIRE				728.85
01229	Coats	100	31-Aug-2020	03-Sep-2020	
1-5-0200-106	MISCELLANEOUS-FIRE				2,608.04
<b>Department Total :</b>					<b>4,142.30</b>

<b>DEPARTMENT 0300</b>	<b>ROADS</b>				
<b>23008</b>	<b>WHALLEY CHRIS</b>				
AUG 2020 EXPI	Vehicle Mileage, Cell Phone Usage- August 2020	100	03-Sep-2020	03-Sep-2020	
1-5-0300-102	MILEAGE EXPENSE - ROADS				1,046.75
1-5-0300-103	TELEPHONE, CELL PHONE - ROADS				75.00
<b>Department Total :</b>					<b>1,121.75</b>

<b>DEPARTMENT 0315</b>	<b>GRAVEL RESURFACING</b>				
<b>01036</b>	<b>1916146 ONTARIO INC.</b>				
576	Fire Truck Ramp Materials	100	25-Aug-2020	03-Sep-2020	
1-5-0315-101	MATERIALS AND SUPPLIES - GRAVEL RESURF.				3,147.62



Corporation of the Municipality of Calvin  
 Council/Board Report By Dept-(Unpaid)



AP5130

Page : 2

Date : Sep 03, 2020

Time : 2:45 pm

Supplier : 0000000 To PT00000007

Batch : All

Department : All

Cash Requirement Date : 03-Sep-2020

Bank : 099 To 1

Class : All

Supplier	Supplier Name					Batch	Inv Date	Inv Due Date	Amount
Invoice #	Invoice Description								
G.L. Account	CC1	CC2	CC3	GL Account Name					
DEPARTMENT 0315	GRAVEL RESURFACING								
<b>Department Total :</b>									<b>3,147.62</b>

DEPARTMENT 0325	TRUCK EXPENDITURES								
07011	GRANT FUELS INC.								
208590	Truck Clear Diesel 557.1L @ \$0.96/L					100	25-Aug-2020	03-Sep-2020	
1-5-0325-106				FUEL & OIL - TRUCK EXPEND.					535.10
07052	GROULX EQUIPMENT ASTORVILLE IN								
15372	Annual Inspection Truck 76-05					100	01-Sep-2020	03-Sep-2020	
1-5-0325-101				REPAIRS AND MAINTENANCE-TRUCK					240.13
15373	Annual Inspection Truck 76-15					100	01-Sep-2020	03-Sep-2020	
1-5-0325-101				REPAIRS AND MAINTENANCE-TRUCK					192.10
<b>Department Total :</b>									<b>967.33</b>

DEPARTMENT 0326	GRADER EXPENDITURES								
07011	GRANT FUELS INC.								
208591	35% Loader & 65% Grader Dyed Diesel 489.1L @ \$0.80/L					100	25-Aug-2020	03-Sep-2020	
1-5-0326-106				FUEL & OIL - GRADER EXPEND.					253.98
19051	SEE MORE GRAPHICS								
169	Credit for Invoice 41271- Billed twice					100	03-Sep-2020	03-Sep-2020	
1-5-0326-101				REPAIRS AND MAINTENANCE-GRADER					-107.12
<b>Department Total :</b>									<b>146.86</b>

DEPARTMENT 0327	LOADER/HOE EXPENDITURES								
07011	GRANT FUELS INC.								
208591	35% Loader & 65% Grader Dyed Diesel 489.1L @ \$0.80/L					100	25-Aug-2020	03-Sep-2020	
1-5-0327-106				FUEL & OIL - LOADER/HOE EXP.					136.76
<b>Department Total :</b>									<b>136.76</b>

DEPARTMENT 0400	ENVIRONMENTAL								
12913	MILLER WASTE SYSTEMS								
501-0000213691	Dump & Return, Container Fees- Aug 2020					100	31-Aug-2020	03-Sep-2020	
1-5-0400-175				BLUE BOX RECYCLING COSTS					638.91
<b>Department Total :</b>									<b>638.91</b>

DEPARTMENT 0700	RECREATION								
07011	GRANT FUELS INC.								
208691	Regular Gas for REC use- 1,294.3L @ \$1.08/L					100	28-Aug-2020	03-Sep-2020	
1-5-0700-101				MATERIALS AND SUPPLIES (HALL)					1,398.64
10071	JOHN DIXON LIBRARY								
2020 LIB GRAN	2020 Library Grant					100	03-Sep-2020	03-Sep-2020	
1-5-0700-156				LIBRARY					1,177.00
19051	SEE MORE GRAPHICS								
42290	Signs					100	27-Aug-2020	03-Sep-2020	
1-5-0700-155				SMITH LK. BOAT LAUNCH					158.20
1-5-0700-153				RINK & SPORTSCENTRE					73.45
<b>Department Total :</b>									<b>2,807.29</b>

DEPARTMENT 0800	PLANNING AND DEVELOPMENT								
03022	CGIS CENTRE								
44105	QTR#4 - 2020 SLIMS					100	03-Sep-2020	03-Sep-2020	
1-5-0800-110				SERVICES - PLANNING					2,307.18
<b>Department Total :</b>									<b>2,307.18</b>

**Corporation of the Municipality of Calvin**  
**Council/Board Report By Dept-(Unpaid)**



AP5130

Page : 3

Date : Sep 03, 2020

Time : 2:45 pm

Supplier : 0000000 To PT00000007

Batch : All

Department : All

Cash Requirement Date : 03-Sep-2020

Bank : 099 To 1

Class : All

Supplier	Supplier Name					Batch	Inv Date	Inv Due Date	Amount
Invoice #	Invoice Description	G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 0800	PLANNING AND DEVELOPMENT								
DEPARTMENT 0950	ENFORCEMENT								
19051	SEE MORE GRAPHICS								
42290	Signs						100	27-Aug-2020	03-Sep-2020
1-5-0950-106	MISCELLANEOUS-ENFORCEMENT								539.02
<b>Department Total :</b>									<b>539.02</b>
<b>Unpaid Total :</b>									<b>24,809.95</b>

Total Unpaid for Approval :	24,809.95
Total Manually Paid for Approval :	0.00
Total Computer Paid for Approval :	0.00
Total EFT Paid for Approval :	0.00
<b>Grand Total ITEMS for Approval :</b>	<b>24,809.95</b>